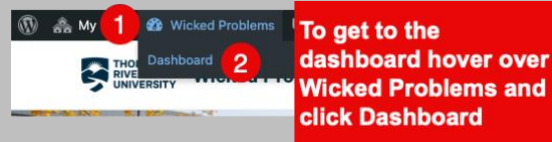


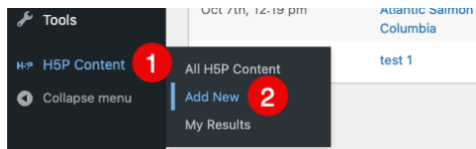
Creating and adding an H5P to a Post

Creating an H5P

Reminder 1: Ensure you are logged in to Wicked Problems and on the site's dashboard before attempting the steps below.



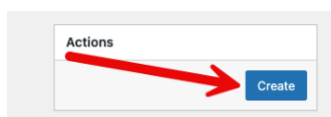
1. In the left-hand menu select **H5P Content** -> **Add New**



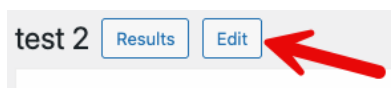
2. Click **Image Hotspots**



3. Review the [H5P Image Hotspots Tutorial](#) and fill in the form (Title it something meaningful so you know what H5P is yours)
4. Click the **Create** button located on the upper right of you screen



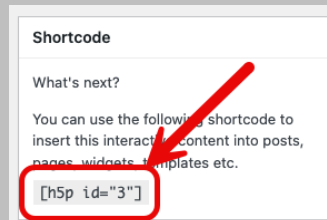
We recommend clicking **Create** early, so you do not lose work. Once you have clicked **Create** you can go back to edit mode by clicking the **Edit** button, the **Create** button will now be an **Update** button, be sure to click **Update** often and before navigating away from your H5P.



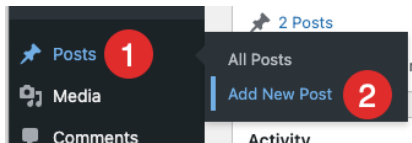
Reminder 2: After you have completed your H5P activity be sure to take and save a screenshot of it, you will need it in **Step 3** of **Adding an H5P to a Post** instructions.

Adding an H5P to a Post

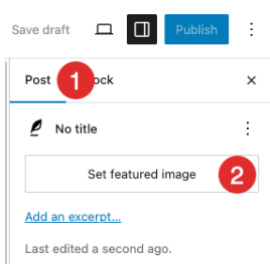
Reminder 1: You will need to copy the shortcode for your H5P. To find the shortcode for your H5P ensure you have clicked **Create** or **Update**, the shortcode will display on the right side of the H5P preview.



1. Select **Posts** -> **Add New Post** from the left-hand menu



2. Give the post a title by filling in the **Add title** area
3. Click the **Set featured image** located in the **Post** menu on the right side of your screen (this will be the image that will display in the gallery on the homepage).



4. Drag and drop your screenshot to the *Drop files to upload* area or use the **Select Files** button to manually upload the image.
5. Fill in the *Alt text* field (a brief description of the image) and click the **Set featured image** button



6. Click into the *Type / to choose a block* field to paste or type the H5P's shortcode.

Post Title



7. Click the **Publish** button that is in the upper right corner of your screen

